

# **AUSKF BOARD MEETING**

November 8, 9, & 10, 2013

The University of Houston

Houston, Texas

Sponsored in collaboration with the Southern U.S. Kendo & Iaido Federation and Cougar Kendo at the University of Houston.

The following is a proposal presented by the Southern U.S. Kendo & Iaido Federation and Cougar Kendo at the University of Houston to host the AUSKF Board Meeting on November 8, 9, &10, 2013 in Houston Texas.

### **LOCATIONS - Meetings**

The meetings will be held at the Hilton University of Houston, 4800 Calhoun Road, Houston, Texas 77004. The Hotel is located on the University campus and is one block from the workout facility. The Board members will stay at the hotel, a block of twenty-five (25) rooms has been set aside at the rate of \$129.00 per night. Board members as well as Shinsa participants may utilize this rate. Either individual Board members or Cougar Kendo can arrange for reservations if so instructed. Reservations must be made prior to October 9, 2013.

**Meeting room refreshments.** For two days, Saturday and Sunday, the meeting room will be provided at no charge, refreshments such as pastry, muffins, bagels, coffee, juices, teas, cookies, snacks for the morning and afternoon will be provided for both days.

### **BANQUET**

The Board Banquet will be held Saturday night. A happy hour from 6-7 pm followed by a sit down dinner service from 8pm to 10pm of either chicken, beef or fish, with two drinks provided, will cost approximately \$3,500<sup>1</sup>. An open bar with beer, wine a premium liquors will be available.

After dinner drinking will be at Eric's Bar & Grill in the Hotel. Outside beverages are not permitted in the Hotel.

### **SHINSA SEMINAR & KEIKO**

Friday night Godo-Keiko will be available in Cougar Kendo's usual practice facility from 6-8p.m. in The University Wellness & Recreation Center one block from the Hotel.

Saturday, the University has made available to Cougar Kendo, at no charge, an area of The University Wellness & Recreation Center consisting of two basketball courts. The area is separated from the rest of the Center and is available for the Seminar to be held by the AUSKF as well as afternoon Godo-Keiko.

Sunday, the same area is available for the AUSKF to hold the rank examination. The University will provide the necessary tables and chairs, again at no cost.

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<sup>1</sup>This cost includes the meeting room refreshments, the bar service, tips etc.

## **TRANSPORTATION & VOLUNTEERS**

Cougar Kendo at the University of Houston will provide volunteers to help coordinate the Board Meeting as well as facilitate the Shinsa.

In addition, the volunteers will assist in providing rides to and from Houston's two airports. Hobby Airport (into and out of which Southwest Airlines flies almost exclusively) is much closer than Houston Intercontinental and we recommend the Board member fly Southwest if possible. However, we intend to man and run a shuttle service to both airports. To that end three (3) vans need to be rented at an anticipated cost of \$1,200.

Please note that the costs associated with this event are approximate and could vary.